

Baltimore Equitable CDN Organizer
JOB DESCRIPTION

The Community Development Network of Maryland (CDN) is a statewide nonprofit network of community development organizations whose purpose is to promote, strengthen and advocate for Maryland's community development industry. CDN envisions thriving Maryland communities, where people of all incomes have opportunities for themselves and their families.

Baltimore Equitable Community Development Network is one of our local coalitions. The core objective is to grow an equitable, sustainable, high-impact network that strengthens connections and increases productive collaboration among Baltimore City community development organizations and partners.

CDN is seeking a multi-skilled professional with a passion for strengthening communities in Baltimore with proven skills in community organizing, community development, planning, real estate development, education or health. Applicants should have a strong commitment to racial equity.

Candidates should have experience writing clear and concise business communications such as newsletters and reports. Strong facilitation and public speaking skills and experience giving testimony is helpful. Ability to work collaboratively with members of the nonprofit, philanthropic, public and corporate sectors as well as ability to structure and manage multiple projects within limited time frames and deadlines.

Must be able to travel within the state of Maryland.

Qualifications:

- Bachelor's degree from an accredited college or university in urban studies, planning, public health, public policy, environmental science, social work, real estate, economic development or related fields
- The ability to work well under pressure and respond flexibly and resourcefully to the workload fluctuations inherent in the position is essential. A resourceful style with good instincts about when to work independently and when to leverage support from others is also essential.
- Familiarity with marketing and communication tools, including email marketing platforms and social media.
- Experience in using a variety of software applications, social media platforms, travel management software, and other databases (e.g. Google Workspace -Gmail, Google Docs; MS Office Full Suite; Adobe; Doodle; Survey Monkey; Zoom, Social Media apps; Experience using/or trainability: Canva.

Salary: Commensurate with experience

Benefits: Paid Leave, Health Insurance offered.

Please submit a cover letter, resume, and references to Claudia Wilson
Randall, Executive Director

claudia@communitydevelopmentmd.orgcommunitydevelopmentmd.org